GANTT FSS Action Plan HR Award

| C&C | PROPOSALS | Q1 21 | Q2 21 | Q3 21 | Q4 21 | Q1 22 | Q3 22 | Q4 22 | 2025 | RESPONSIBLE UNIT |
|-------------|---|-------|-------|-------|-------|-------|-------|-------|------|---|
| 1,11,111,1V | Internationalization | | | | | | | | | Vice-Dean for Internationalization |
| I | Develop a "Package of Regulations" | | | | | | | | | Project Working Group |
| 1,111 | Discrimination | | | | | | | | | Project Working Group |
| I, III, IV | Support for new employees | | | | | | | | | Project Working Group |
| 1,111 | Evaluation of employees | | | | | | | | | Project Working Group |
| I,III,IV | Create a manual for Ph.D. students | | | | | | | | | Vice Dean for Research and Doctoral Studies |
| 1,111 | Internal communication | | | | | | | | | Vice-Dean for Internal and External Communication |
| II | OTM-R Create a system of advertising vacancies | | | | | | | | | Project Working Group |
| II | OTM-R Develop an online questionnaire to obtain feedback | | | | | | | | | Project Working Group |
| 1,111,1V | Create an employee training system | | | | | | | | | Project Working Group |
| I, III | Promotion | | | | | | | | | Vice-Dean for Internal and External Communication |
| II | OTM-R Develop a faculty manual for the recruitment and selection of new employees | | | | | | | | | Project Working Group |
| II | OTM-R Implement training for senior employees | | | | | | | | | Project Working Group |
| 1,111,1V | Create a portal offering further training and development for employees | | | | | | | | | Project Working Group |
| ı | Professionalize project management and administration | | | | | | | | | Vice-Dean for Strategy and Development, and for Research and Doctoral Studies |
| Ш | Define the amount of workload | | | | | | | | | The faculty management in cooperation with heads of departments and units |
| II | OTM-R Prepare a manual - Career Regulations for Researchers | | | | | | | | | HR manager in cooperation with RMU Personnel Management Office |
| III | Define the PostDoc position | | | | | | | | | The faculty management in cooperation with RMU |
| III,IV | Creating a system for mentoring | | | | | | | | | Project Working Group |
| III,IV | Create a manual for mentors | | | | | | | | | Project Working Group |