

How to use the Masaryk University's

INFORMATION SYSTEM (IS)

A basic guide



ABOUT THE "IS" :

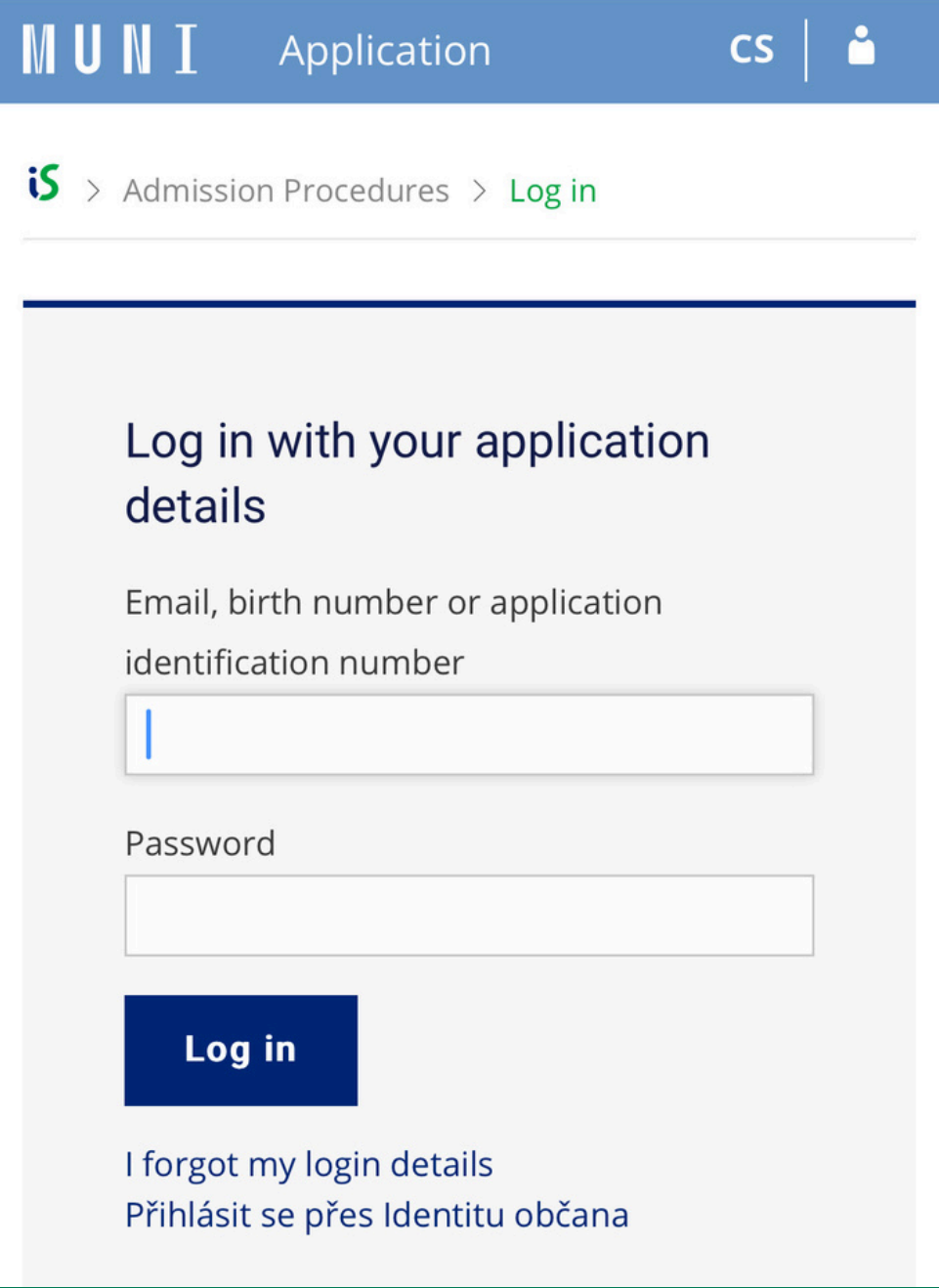
The Information System (IS) is the online platform for students and professors of Masaryk University in which you will find and manage all of your studies, including classes, exams and assignments.

Therefore, it will be your best and most important tool during your studies at Masaryk, which is why is necessary to know how to use it.

HOW TO LOG-IN:

You can access the system via your browser in your computer (<http://is.muni.cz>) or cellphone just by searching for “IS MUNI System” and log-in with your application details that comes with your admission papers.

Later, you can change the password to make it easier to remember.



The screenshot shows the login interface of the MUNI Application system. At the top, there is a blue header bar with the text "MUNI Application" on the left, "cs" in the center, and a user icon on the right. Below the header, a breadcrumb trail reads "is > Admission Procedures > Log in". The main content area is a light gray box with a dark blue border at the top. Inside, the heading "Log in with your application details" is followed by a label "Email, birth number or application identification number" above a text input field. Below this is a label "Password" above another text input field. A dark blue "Log in" button is positioned below the password field. At the bottom of the form, there are two links: "I forgot my login details" and "Přihlásit se přes Identitu občana".

MUNI Application cs | 

is > Admission Procedures > Log in

Log in with your application details

Email, birth number or application identification number

Password

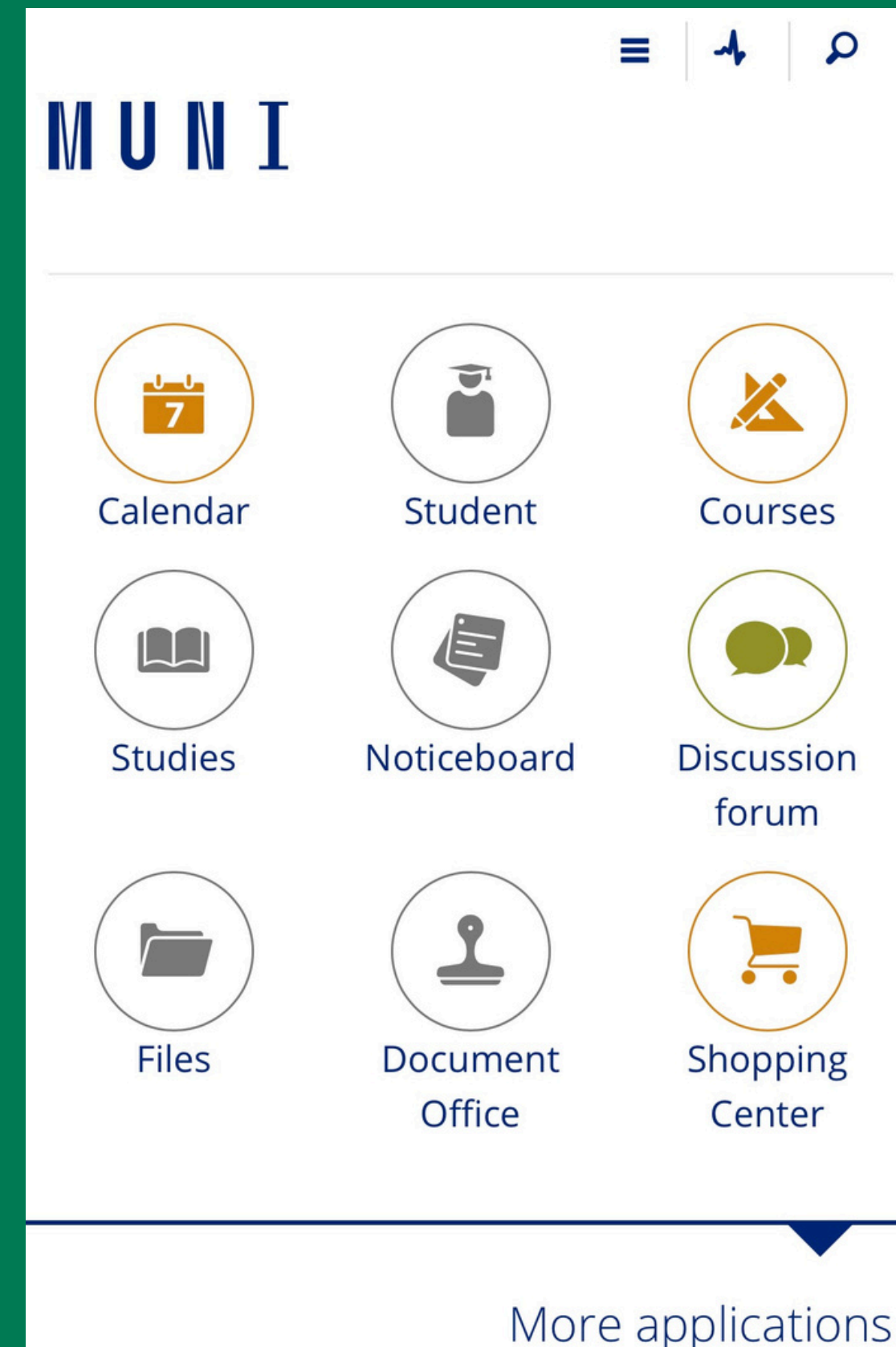
Log in

[I forgot my login details](#)
[Přihlásit se přes Identitu občana](#)

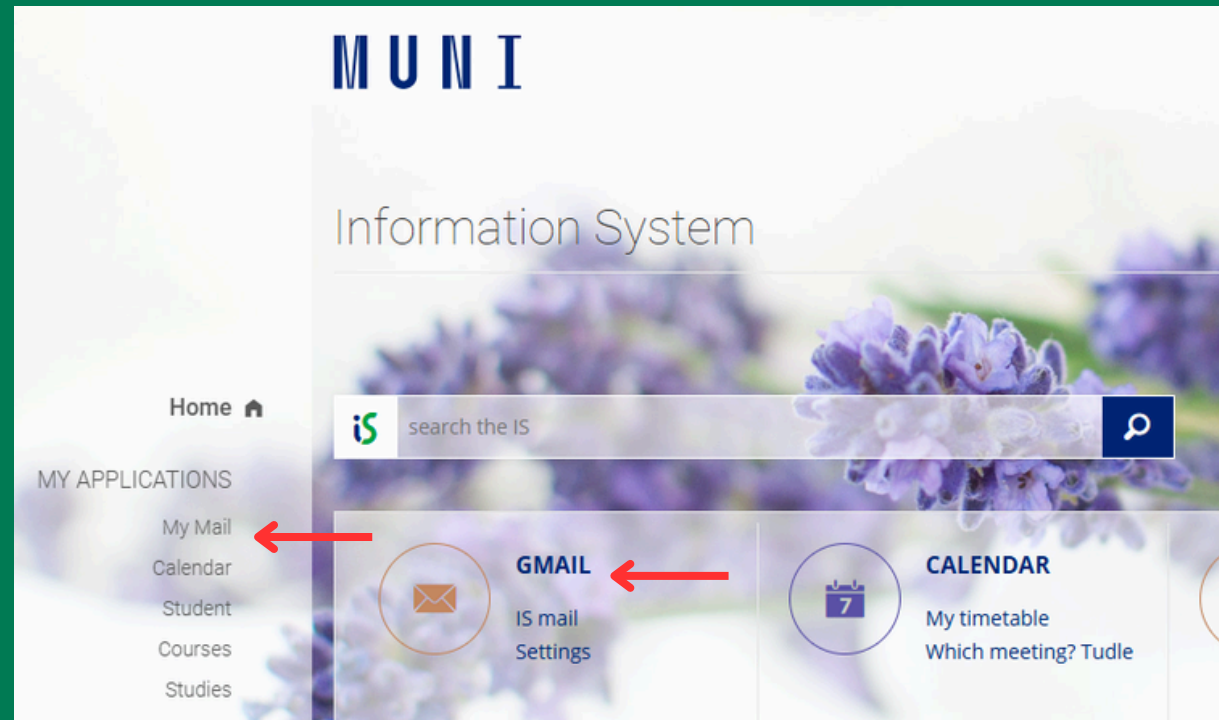
NAVIGATING THE TOOLS:

Once you are in, it is possible to access your calendar, classes, the courses registration, and so much more!

Give yourself time to familiarize with the platform and go through the tools.

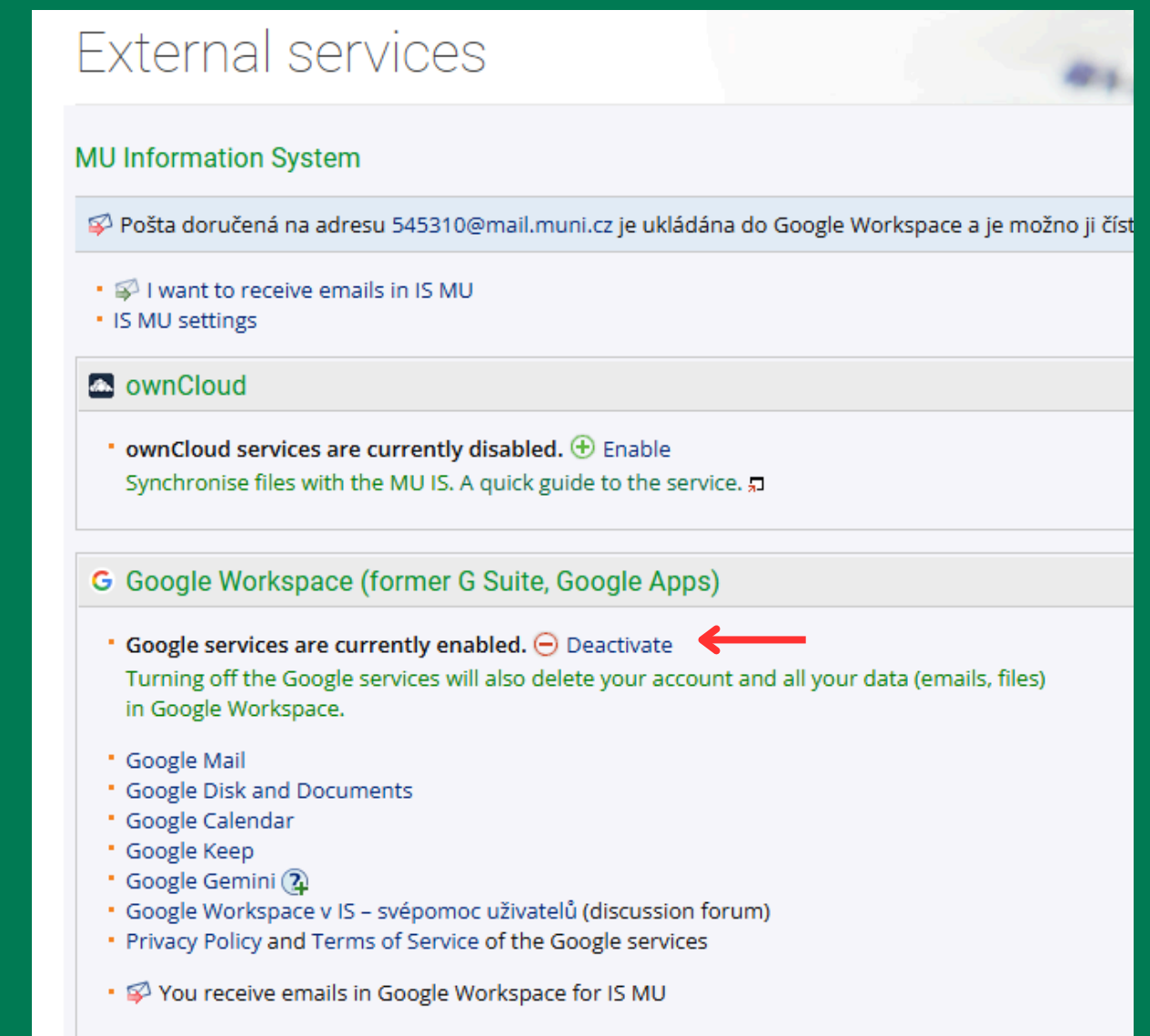


SETTING UP MY MAIL



Make sure to set up redirection of your IS email or make your own google account!

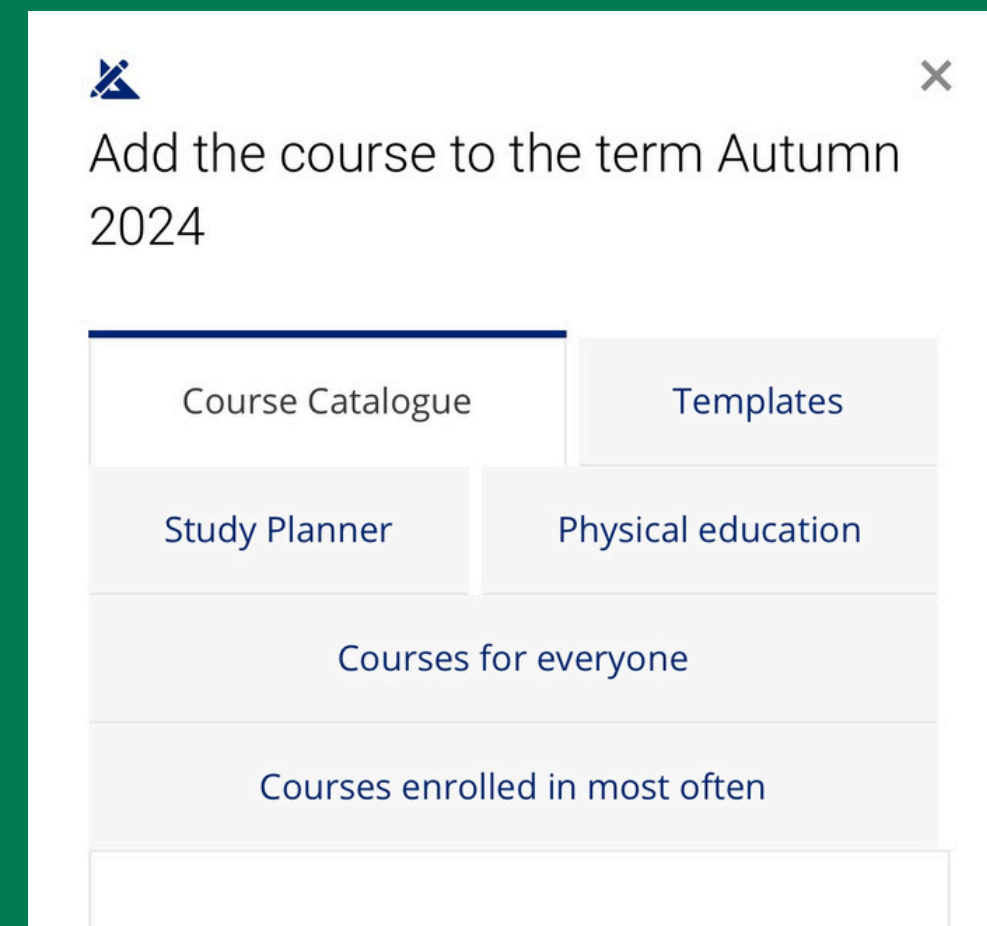
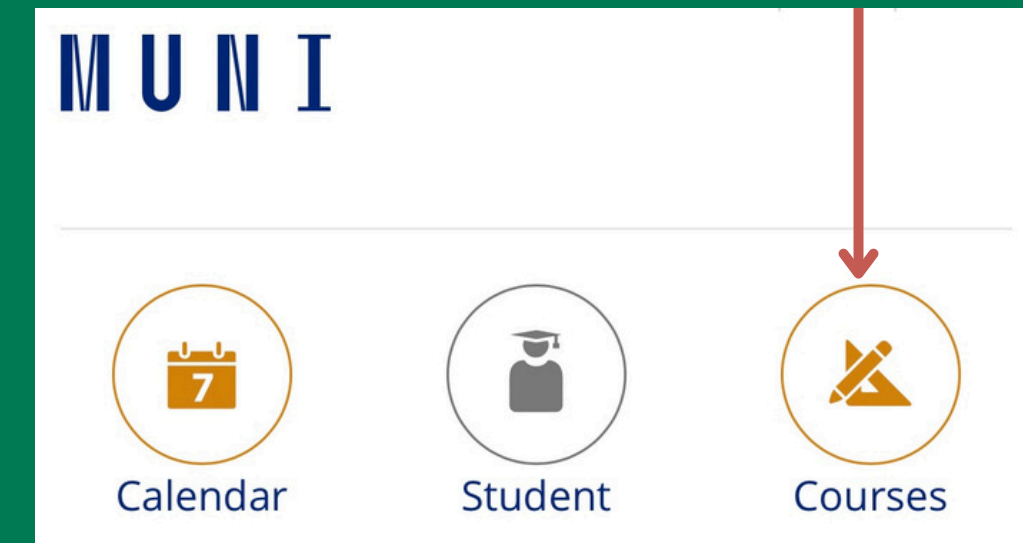
Mail settings → External services → redirection or activate google services and email



HOW TO REGISTER AND ENROLL IN CLASSES:

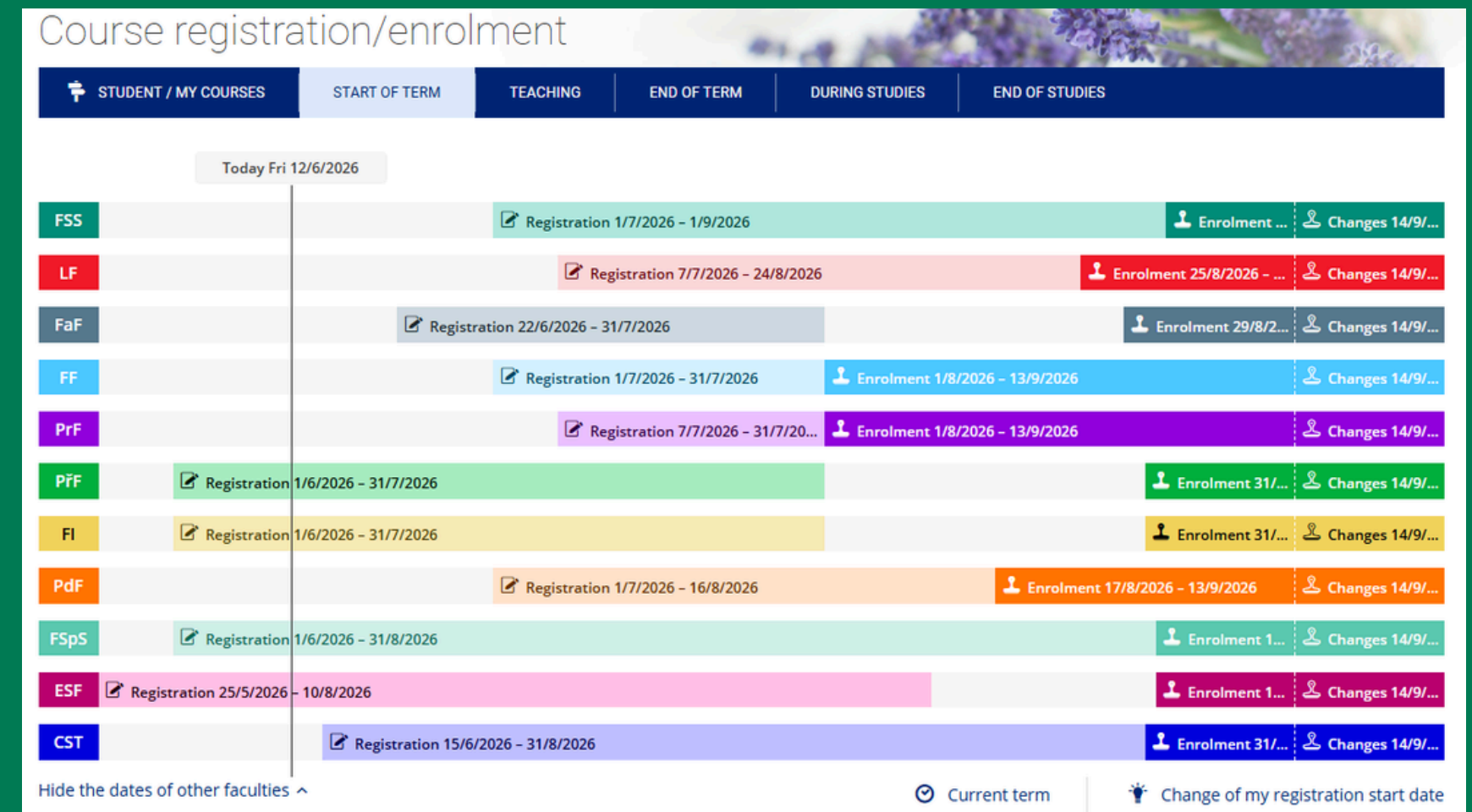
By selecting the “courses” tool and after learning your study plan, you can navigate through the courses available and select the ones that are compulsory for your studies + the ones you find interesting.

After registering, the enrollment will go automatically once it begins.



IS GUIDANCE: REGISTERING FOR CLASSES

- Keep the dates for registration and enrollement in mind (especially for PE classes, they differ from FSS);
- PLAN IN ADVANCE;
- Always register for more classes than you plan to take in case the timetable does not match and you need to change it (sometimes two classes will happen at the same time);
- 20 credits is minimum, 30 credits is ideal, around 40 is the limit, more than that good luck...
- Always check the requirements and language of instruction before registering;
- Apply the filters to make finding classes easier.



HOW ARE MY COURSES CLASSIFIED?

180 credits in total :

- A : Include Compulsory Courses
- B: Include elective courses within IREP program
- C : Include elective courses out of the program
- PE : Physical Education, 2 obligatory each course is 1 credit thus, 1 per semester

Studying successfully

Completing your studies successfully means earning sufficient credits (180ECTS) from the structure bellow and writing a bachelor thesis. You are then eligible to defend your thesis, take the final bachelor state exam, and most importantly - attend your graduation!

180=

116 A

62 B

2 PE

(C 10)

- Priority should be the compulsory, if you do the last year's compulsories during your second year, you can focus on your thesis the last year (recommended);
- Languages: Czech, Spanish and French (easy credits);
- Make sure you have enough B and do not exceed the max. of C; ALWAYS check the requirements before registering.

IS GUIDANCE: CHECK MY STUDIES + STUDY PLANNER

IS path to Check your Studies:
During Studies → Check my Studies → Check my
Studies → Scroll down to see all courses, their
amount of credits and the ones you have completed.

✗ Bachelor thesis – all
✗ IREb1500 📖 Diploma seminar I.
✗ IREb1501 📖 Diploma seminar II.
✗ Compulsory courses (A) – all 14 (total: 83 credit(s), 12 course(s))
○ IREb1100 📖 Introduction to IR and EP *zk (5 credit(s))*
○ IREb1002 📖 History of International Relations and World Politics *zk (6 credit(s))*
○ IREb1003 📖 Academic Skills *zk (6 credit(s))*
○ IREb1004 📖 Contemporary History of Europe *zk (8 credit(s))*
○ IREb1005 📖 European Integration *zk (8 credit(s))*
○ IREb1006 📖 Global Politics: Current Issues *zk (6 credit(s))*
○ IREb1007 📖 International Security *zk (8 credit(s))*
○ IREb1008 📖 Research Methods and Tools *zk (8 credit(s))*
○ IREb1109 📖 Human geography *zk (6 credit(s))*
○ IREb1010 📖 Theory of International Relations and European Integration. *zk (8 credit(s))*
○ IREb1011 📖 Human Rights and Democracy *zk (8 credit(s))*
○ IREb1012 📖 International Organizations and Diplomacy *zk (6 credit(s))*
✗ IREb1013 📖 Economic dimension of international relations: an introduction
✗ IREb1014 📖 Institutions of the EU
✗ Optional courses (B) – at least 54 credit(s) (total: 24 credit(s), 7 course(s))
○ CJVF001 📖 French for Beginners I *z (2 credit(s))*
○ CJVF002 📖 French for Beginners II *z (2 credit(s))*
✗ CJVS001 📖 Spanish for Beginners I
✗ CJVS002 📖 Spanish for Beginners II
✗ IREb2001 📖 Arctic Geopolitics
✗ IREb2002 📖 Peace economics
✗ IREb2003 📖 Rise of Asia
✗ IREb2004 📖 Turkish Politics and Foreign Policy
✗ IREb2005 📖 Humanitarian Intervention
○ IREb2006 📖 National Security and Grand Strategy: Israeli and American Perspectives *zk (4 credit(s))*
✗ IREb2007 📖 Contemporary Issues in the European Union
✗ IREb2008 📖 Afghanistan and Regional Security Dynamics
✗ IREb2009 📖 Current developments in the Caspian Region
✗ IREb2010 📖 Foreign Policy of Poland
✗ IREb2011 📖 Diplomacy in East Asia
✗ IREb2012 📖 Politics and Society in the Middle East
✗ IREb2013 📖 A New Player in Town: China's Growing Role in Central Europe
✗ IREb2014 📖 Culture, Society and Politics in the German-speaking Countries
✗ IREb2015 📖 Politics and Society in Israel
✗ IREb2016 📖 Statehood, Identity and Foreign Policy in Western Balkan countries
✗ IREb2017 📖 Introduction to Hungarian foreign policy
✗ IREb2018 📖 EU foreign policy toward Russia and Eastern partnership countries

IS path to see your Study Planner:
During Studies → Check my Studies →
Study Planner
→ Check your current credits → Plan your
next semester.

Study Planner

STUDENT / MY COURSES | START OF TERM | TEACHING | END OF TERM | DURING STUDIES | END OF STUDIES

Autumn 2024 >	✓	28 kr.	⋮
Spring 2025 >	✓	34 kr.	⋮
Autumn 2025 >	✓	31 kr.	⋮
Spring 2026 >	3 / 3	31 / 34 kr.	⋮
Autumn 2026 >	Prepare courses	3 / 3	53 kr. ⋮
Spring 2027 >	3 / 3	28 kr.	⋮

Course container

Selected

PMCb1123
International News, Soft Power and Diplomacy
FSS / ENG / zk / 6 kr.

ESS409
Diploma Seminar
FSS / ENG / z / 14 kr.

IREb2011
Diplomacy in East Asia
FSS / ENG / zk / 4 kr.

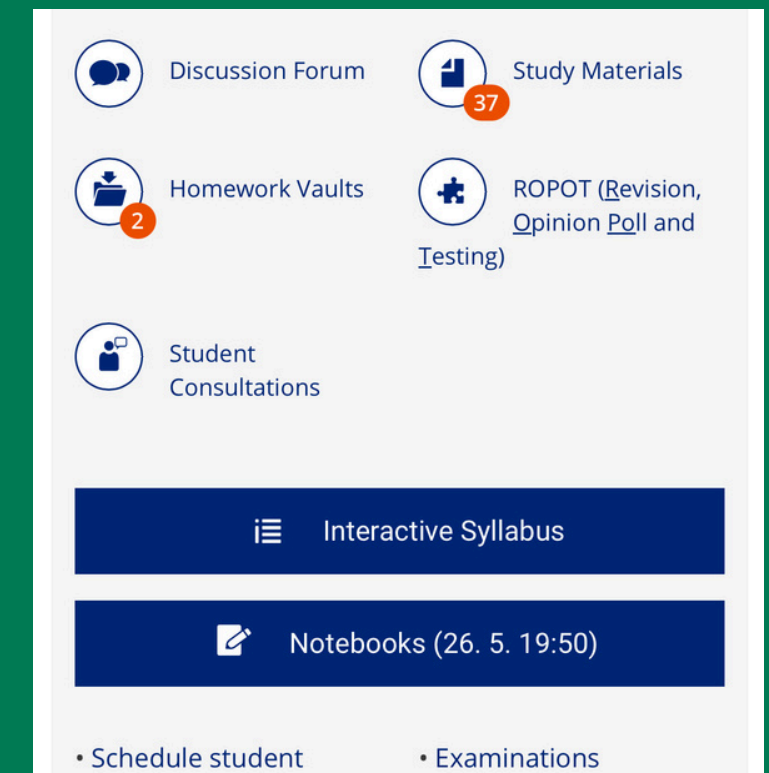
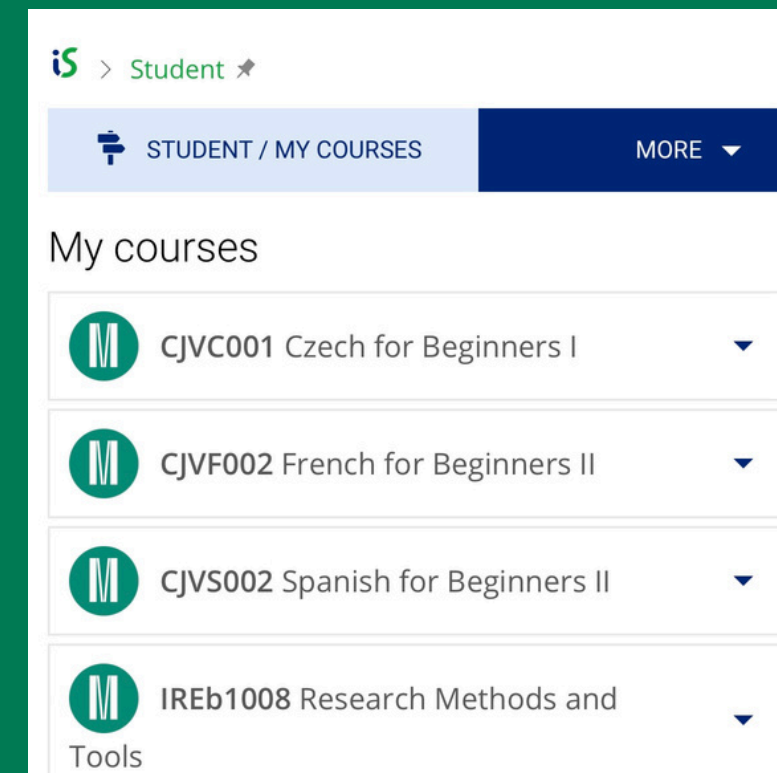
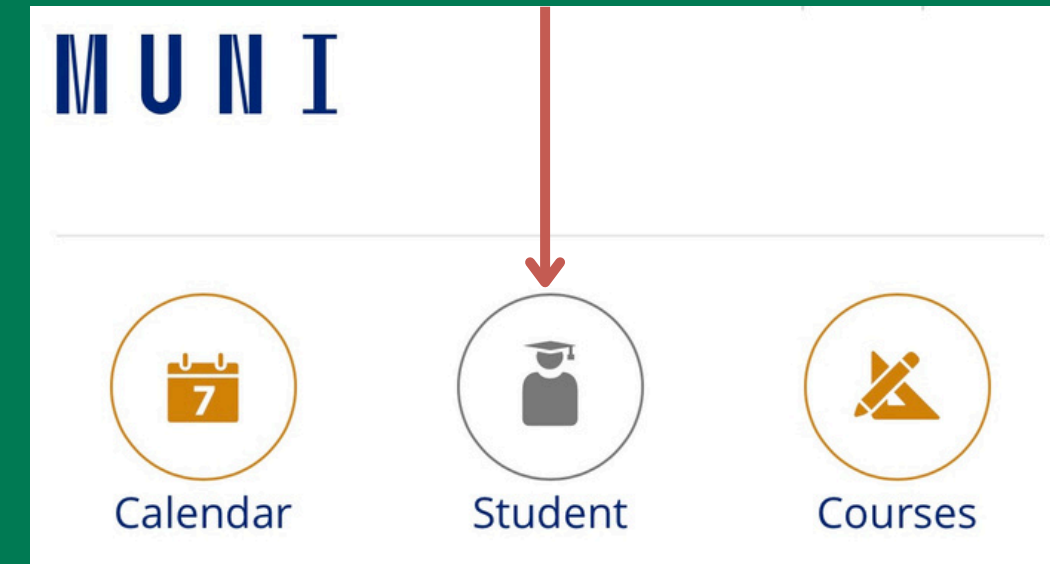
Add term | Move all courses to selected | Delete plan

HOW TO ACCESS YOUR CLASSES:

By selecting the “student” tool, you will see all your enrolled courses for the semester.

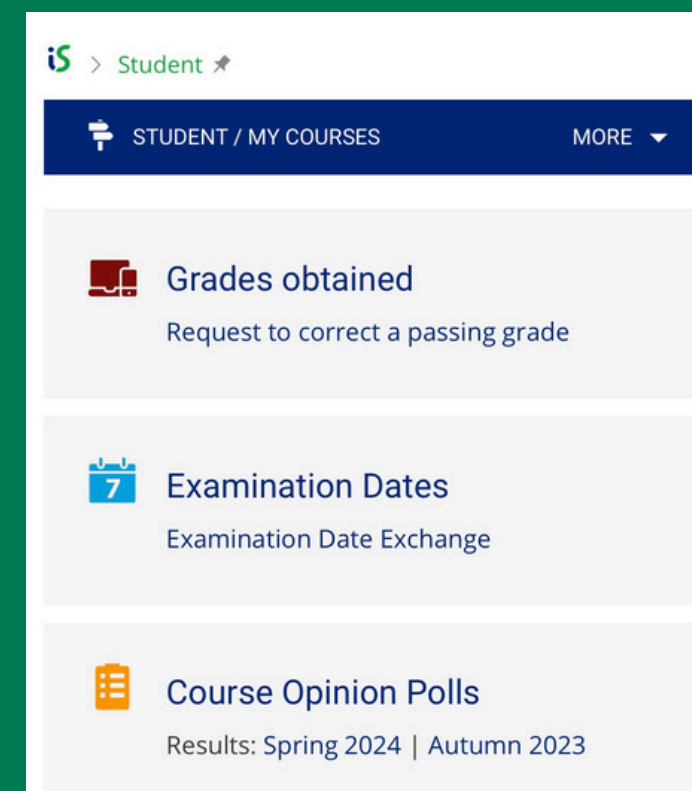
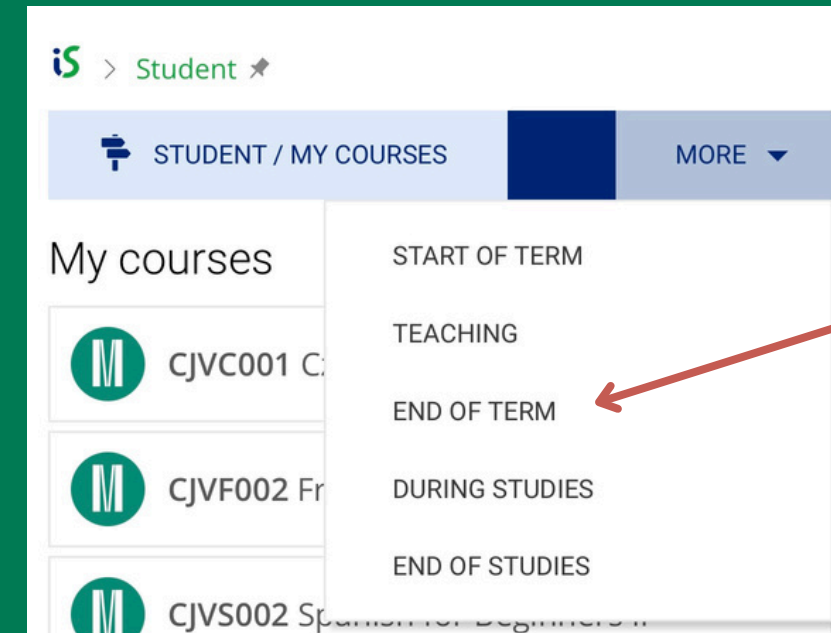
Once you click any of them, you will be able to find all the information about it.

Study materials, homework vaults to upload assignments, notebooks where you will receive feedbacks from professors, and ROPOT where you can do exams and quizzes.



HOW TO SEE YOUR GRADES AND EXAMINATION DATES: EDIT...

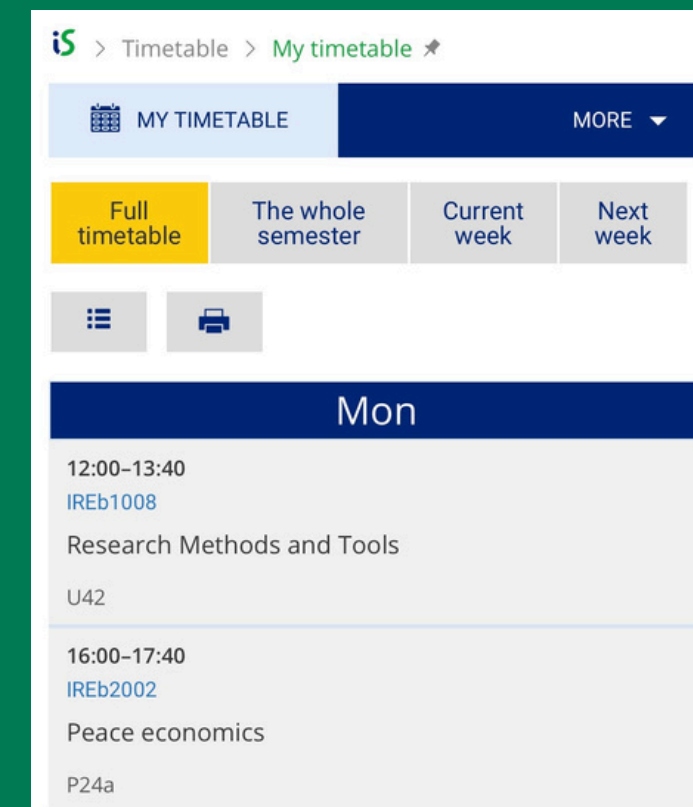
By clicking in “more” and then “end of term” you can find your obtained grades from all your classes and also consult and choose your examination dates once they are available. They open multiple slots for exam dates, so keep updated with it and make your own schedule.



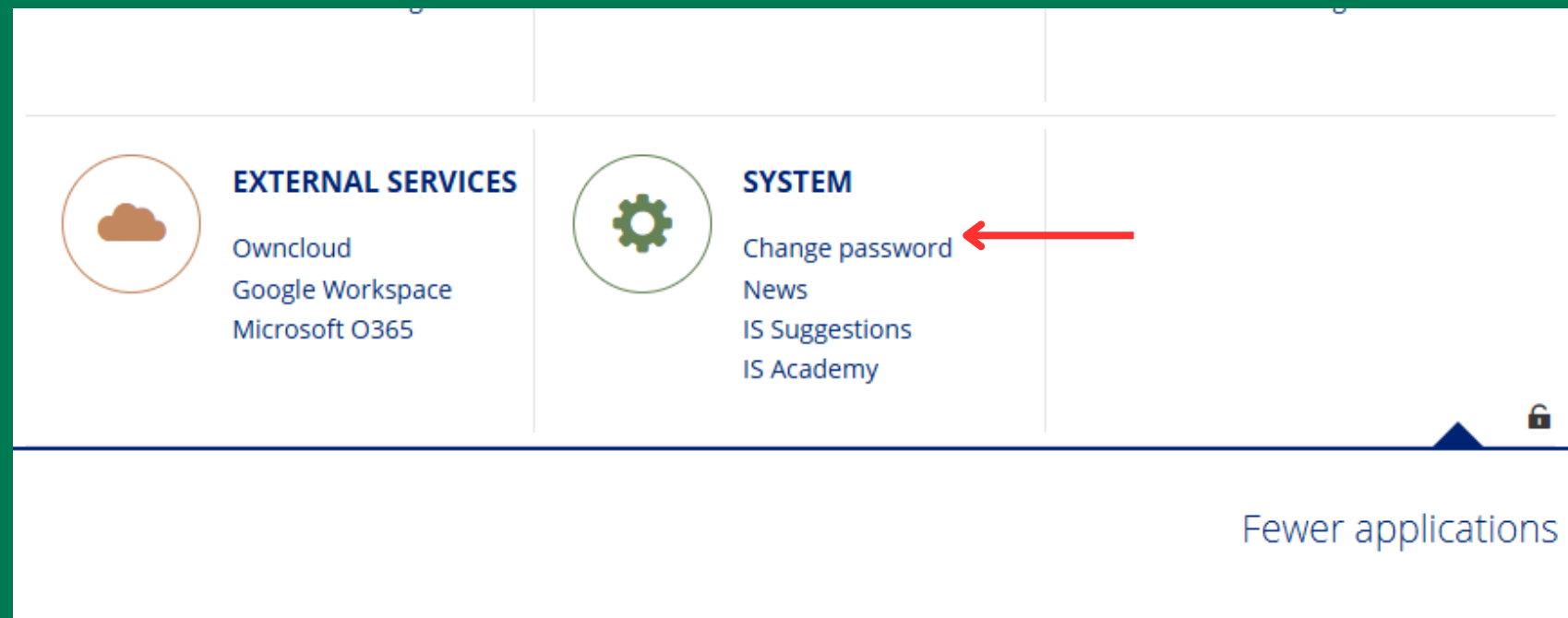
HOW TO SEE YOUR TIMETABLE:

Once you scroll down in the tools page, you will find the “timetable” one.

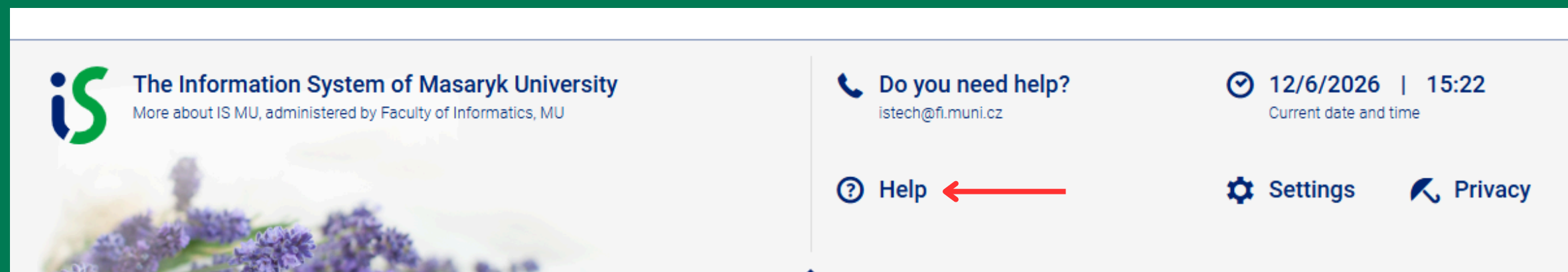
By clicking it, you will find a complete schedule of all your classes, from all the semester, with specific times and even the room number in which they take place.



FORGOT PASSWORD? HELP?



Home page → more applications
→ change my password and follow the steps



More help? → Scroll down home page to help ? button :)

YOU ARE ALL SET!
ENJOY THE IS.



TIME FOR A QUIZ!
WANT SOME PRIZES?